



Letter to Parents No. 26 – 2024/25

Dear Parents/ Guardians,

2024/25 July Notice (2)


To have a better understanding of our school's measures and facilitate home-school co-operation, parents please read the following circular in detail:

- a. Year-end Arrangements
- b. Arrangement for the New School Year
- c. Textbook Ordering

The reply slip should be duly completed through eClass on or before 16.7.2025 (Wednesday).

Yours faithfully,




KONG Pik-chi
Principal

The notice will be uploaded to our school website for your reference.

10.7.2025

a. Year-end Arrangements

The End of School Year Ceremony of this school year is held on 14.7.2025 (Monday). Students should be back to school before 8:15 a.m. and leave the school at 11:30 a.m. The schedule is shown as follows:

Time	Hall Assembly (All Students)
8:15 a.m.	Roll Call by Class Teachers
8:15 a.m. - 10:40 a.m.	The End of School Year Ceremony
10:40 a.m. - 11:00 a.m.	Recess
11:00 a.m. - 11:30 a.m.	Class Matters & Distribution of Student Reports

Summer vacation is from 15.7.2025 (Tuesday) to 31.8.2025 (Sunday). Letters will be sent to parents if there are any activities or supplementary classes during the summer vacation.

b. Arrangement for the New School Year

The schedule is shown as follows:

Date	Time
1.9.2025 (Monday)	8:15 a.m. - 12:00 n.n.
2.9.2025 (Tuesday)	8:15 a.m. - 12:30 p.m.

The normal class timetable resumes on 3.9.2025 (Wednesday).

c. Textbook Ordering

In order to facilitate parents and students' purchasing textbooks for the 2025/26 school year, the school has arranged for the bookstore to provide textbook sales services at the school. Details are as follows:

Bookstore	Kwong Ming Book Store
Textbook List & Order Procedure	<p>The book list and order form will be uploaded to</p> <p>(1) eClass (http://eclass.ylpss.edu.hk/home/index.php) School News</p> <p>(2) School Website (https://www.ylpss.edu.hk/en/textbook-list) Learning and Teaching -> Textbook List</p> <p>The printed book list and order form will be distributed on 14.7.2025 (Monday), the day of the End of School Year Ceremony.</p>
Submission of Textbook Order Form	<p>(1) Students return the order form to the collection box at the school office on or before 25.7.2025 (Friday); OR</p> <p>(2) Students return or fax the order form to Kwong Ming Book Store on or before 25.7.2025 (Friday).</p> <p><i>Any late submission will not be accepted.</i></p>
Book Collection Date	<p>27.8.2025 (Wednesday)</p> <p>If the EDB announces school suspension due to adverse weather conditions or other reasons, the date of book collection will be announced subsequently.</p>
Book Collection Time	<p>Book collection time slots are listed as follows:</p> <p>Promoting to S1: 10:00 – 11:00</p> <p>Promoting to S2: 12:00 – 13:00</p> <p>Promoting to S3: 13:30 – 14:30</p> <p>Promoting to S4: 11:00 – 12:00</p> <p>Promoting to S5: 14:30 – 15:30</p> <p>Promoting to S6: 15:00 – 16:00</p>
Book Collection Venue	1/F School Hall
Remarks	<p>(1) Students do not need to pay a deposit when they submit their book order form.</p> <p>(2) Students have to make full payment when they pick up their textbooks.</p>

The school is not involved in the transaction between parents and the bookstore. It is optional for parents to buy textbooks from Kwong Ming Book Store, and they can buy them **at any other store**.

For enquiries, please contact Teacher-librarian Ms. LAU Wai-yee at 2476 2357.



Letter to Parents No.26 – 2024/25

Reply Slip

To the Principal of Yuen Long Public Secondary School,

☐ I, the parent of _____ (Class: _____)(Class No.: _____), acknowledge the receipt of the following circular:

- a. Year-end Arrangements
- b. Arrangement for the New School Year
- c. Textbook Ordering

Signature of Parent/Guardian: _____

Name of Parent/Guardian: _____

_____.7.2025



家長通函第 26 號 – 2024/25

敬啟者：

2024/25學年七月份學校安排須知 (二)

為讓家長更了解學校各項措施及促進家校合作，請家長詳閱下列通告：

- 一、 學年終結安排
- 二、 新學年開課安排
- 三、 購買新學年課本

請家長於 2025 年 7 月 16 日（星期三）或之前經 eClass 填妥「家長綜合回條」。

此致

各位家長／監護人



元朗公立中學校長
江碧芝謹啟

上述通告將上載至本校網頁，歡迎家長瀏覽。

2025 年 7 月 10 日

一、學年終結安排

本學年散學禮將於 7 月 14 日（星期一）舉行，當天上課時間為上午 8:15，放學時間為上午 11:30。散學禮安排如下：

時間	禮堂集會 (全體學生)
上午 8:15	班主任點名
上午 8:15 – 上午 10:40	散學禮
上午 10:40 – 上午 11:00	小息
上午 11:00 – 上午 11:30	處理班務及派發成績表

另外，本學年暑假將由7月15日（星期二）開始，至8月31日（星期日）結束。暑假期間倘有任何活動或補課，將另行發信通知家長。

二、新學年開課安排

新學年開課安排如下：

日期	時間
9 月 1 日（星期一）	上午 8:15 – 中午 12:00
9 月 2 日（星期二）	上午 8:15 – 下午 12:30

自9月3日（星期三）起，學生將按常規時間表上課。

三、購買新學年課本

為了方便家長及學生購買 2025/26 學年課本，學校已安排書商提供到校售賣課本服務。詳情如下：

書商	光明書局
書單及課本訂購流程	<p>書單及課本訂購表將上載於</p> <p>(1) eClass (http://eclass.ylpss.edu.hk/home/index.php) 學校宣布</p> <p>(2) 學校網頁 (https://www.ylpss.edu.hk/zh/textbook-list) 學與教->課本清單</p> <p>紙本書單及課本訂購表將於 7 月 14 日（星期一）散學禮當天派發</p>
遞交課本訂購表	<p>(1) 2025 年 7 月 25 日（星期五）或以前把填妥之課本訂購表投放到校務處的「光明書局課本訂購表收集箱」內；或</p> <p>(2) 2025 年 7 月 25 日（星期五）或以前親自把填妥之課本訂購表交回或傳真至光明書局。</p> <p>恕不接受逾期訂購</p>
取書日期	<p>2025 年 8 月 27 日（星期三）</p> <p>如因颱風、暴雨或其他情況而教育局宣佈停課，取書日期將另行通知</p>
取書時間	<p>各級取書時間如下：</p> <p>升中一：10:00 - 11:00</p> <p>升中二：12:00 - 13:00</p> <p>升中三：13:30 - 14:30</p> <p>升中四：11:00 - 12:00</p> <p>升中五：14:30 - 15:30</p> <p>升中六：15:00 - 16:00</p>
取書地點	本校一樓禮堂
備註	<p>(1) 學生遞交課本訂購表時，毋須繳付任何訂金。</p> <p>(2) 學生於取書時，須繳付已訂購課本之書價。</p>

本校提供到校售賣課本服務，只為方便家長及學生，絕無牽涉任何利益衝突，家長及學生可按自身需要，選用上述服務或自行到任何書店購買課本。

如有查詢，請致電 2476 2357 與圖書館主任劉慧儀老師聯絡。



家長通函第 26 號 – 2024/25

家長綜合回條

敬覆者：

甲部、 本人為_____（_____班）（_____號）之家長，已知悉下列通告詳情：

- 一、 學年終結安排
- 二、 新學年開課安排
- 三、 購買新學年課本

此覆

元朗公立中學校長

家長／監護人簽署：_____

家長／監護人姓名：_____

家長／監護人聯絡電話：_____

2025 年 7 月 日