



Letter to Parents No. 16 – 2023/24

Dear Parents/ Guardians,

2023/24 March Notice (2)

To have a better understanding of our school's measures and facilitate home-school co-operation, parents please read the following circulars in detail:

- a. Changing to Summer School Uniform
- b. Wetland Park Learning Trip (S1 and S2 Only)
- c. Badminton Classes for S3 Girls (S3 Girls Only)
- d. Online Application - Household Application for Student Financial Assistance Schemes for 2024/25 School Year

The reply slip should be duly completed through eClass on or before 2.4.2024 (Tuesday).



Yours faithfully,

IU Kok-Kin
Principal

The notice will be uploaded to our school website for your reference.

25.3.2024

a. Changing to Summer School Uniform

For the transitional period from today to 19.4.2024 (Friday), students may choose to wear summer or winter school uniforms, depending on the weather conditions. From 22.4.2024 (Monday) onwards, all students must wear summer uniforms. For regulations on summer school uniforms, please refer to the Student's Handbook (P.11 - P.13 or P.18 - P.20).

For enquiries, please refer to "Rules of Appearance and Uniform" in Student's Handbook, or contact class teachers at 2476 2357 on school days.

b. Wetland Park Learning Trip (S1 and S2 Only)

The Chinese Language, Geography and Science departments of our school will arrange an interdisciplinary learning trip to the Hong Kong Wetland Park for S1 and S2 students to enhance their understanding of the wetland ecosystem and allow students to flexibly apply knowledge and skills from different subjects. Details are as follows:

Date:	12.4.2024 (Friday)
Destination:	Hong Kong Wetland Park (Wetland Park Road)
Gathering Time:	2:35 p.m.
Gathering Place:	Covered Playground, YLPSS
Dismissal Time:	4:30 p.m.
Dismissal Place:	Main Entrance of the Hong Kong Wetland Park (Students will disperse on their own.)
Dress Code:	Neat School PE Uniform
Teachers-in-charge:	Mr. HO Ki-tak, Ms. LEUNG Kit-man, S1 and S2 Class Teachers
Activity Fee:	Free (The school will subsidize the outbound coach and ticket fees.)

This activity is an outdoor learning activity and is regarded as a normal school day, thus **attendance is compulsory**.

The subject teachers of the above subjects will introduce the learning tasks in class. All students must complete the learning tasks and worksheets for teachers to follow up on their learning outcomes.

Remarks:

1. The school will provide free outbound coaches from the school to the destination.
2. If the weather is unstable that day, the learning trip will be rescheduled. Students should bring textbooks for the scheduled classes during the 8th and 9th periods on Friday.

Should you have any enquiries, please contact Mr. HO Ki-tak or Assistant Principal Mr. CHAN Wai-leong at 2476 2357.

c. Badminton Classes for S3 Girls (S3 Girls Only)

To provide diverse learning opportunities, the PE department of our school will arrange badminton classes for S3 girls. Details are as follows:

Class	Dates of Badminton Class	Gathering Time	Dismissal Time	Gathering Place	Dismissal Place
3B & 3C girls	17.4, 24.4 & 8.5 (Wednesday)	11:30 a.m.	12:40 p.m.	School Playground	Yuen Long Sports Centre (Yuen Long Leisure and Cultural Building, 52 Ma Tin Road Yuen Long)
3A & 3D girls	17.4, 24.4 & 8.5 (Wednesday)	2:35 p.m.	3:45 p.m.		

Remarks :

1. Students should wear proper school PE uniforms.
2. Students have to pay their transport fees.
3. Prefects who need to be on duty on the day of the activity, please arrange to swap the duty date with other students.
4. If students cannot take part in the badminton classes due to health conditions, they have to go to the activity site for lesson observation at the above time of the day.
5. If the event is cancelled due to bad weather, the teacher-in-charge will let students return to school under safe conditions as soon as possible.
6. The enquiry number of Yuen Long Sports Centre is 2891 9207.

Should you have any enquiries, please contact Ms. YIP Ting-wai at 2476 2357.

d. Online Application -


Household Application for Student Financial Assistance Schemes for 2024/25 School Year

The Household Application for Student Financial Assistance Schemes for the 2024/25 school year will start accepting applications soon. Needy families may submit applications to the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency to apply for student financial assistance for students.

SFO encourages applicants to apply online. Applicants applying online will receive a subsidy earlier than those using paper-based application forms. Continuing applicants who have submitted the completed application and supporting documents online **on or before 31.5.2024 (Friday)**, met the relevant eligibility criteria and passed the mean test will receive the provisional School Textbook Assistance and Subsidy for Internet Access Charges (if applicable) from around mid-July 2024. In addition, using E-form is convenient and saves time. Applicants may complete and submit applications online with their personal computers or smart phones and upload supporting documents online anytime and anywhere. Applicants no longer need to submit applications in person or by post, and this can also save money on postage and photocopying.


If you are a continuing applicant, SFO will issue an Access Code to you. Please access the SFO E-link (the website address and QR code are listed below) and then input the Access Code to get the E-form pre-filled with your basic information (i.e. the pre-filled E-Form) and submit the E-form online with supporting documents after completion. If continuing applicants have indicated in their 2023/24 household application that they need a paper-based application form for the next school year, apart from issuing them a paper-based form for the 2024/25 School Year pre-filled with the applicant's basic information, SFO will also issue to them an access code for making online application.

New applicants may access the E-link **on or after 2.5.2024 (Thursday)** to use the E-form and submit it online.

SFO E-link – My Applications (Financial Assistance Schemes at Pre-primary, Primary and Secondary Levels) https://ess.wfsfaa.gov.hk/espps	
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Video on how to complete / submit the E-Form is available on the following website and QR code:

Video – How to complete / submit the E-Form on Household Application for Student Financial Assistance Scheme https://youtu.be/gjH4TOFMC0w	
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For further information, please visit the website (<https://www.wfsfaa.gov.hk>) or call the 24-hour enquiry hotline of SFO at 2802 2345.

Should you have any enquiries, please contact Mr. HO Ki-tak at 2476 2357.



Letter to Parents No.16 – 2023/24

Reply Slip

To the Principal of Yuen Long Public Secondary School,

i) I, the parent of _____ (Class: _____)(Class No.: _____), acknowledge the receipt of the following circulars:

- a. Changing to Summer School Uniform
- b. Wetland Park Learning Trip (S1 and S2 Only)
- c. Badminton Classes for S3 Girls (S3 Girls Only)
- d. Online Application - Household Application for Student Financial Assistance Schemes for 2024/25 School Year

Signature of Parent/Guardian: _____

Name of Parent/Guardian: _____

_____.3.2024



家長通函第 16 號 – 2023/24

敬啟者：

2023/24 學年三月份學校安排須知 (二)

為讓家長更了解學校各項措施及促進家校合作，請家長詳閱下列通告：

- 一、 關於更換夏季校服事宜
- 二、 濕地公園學習之旅 (中一、中二適用)
- 三、 中三級女子羽毛球課 (中三女生適用)
- 四、 網上申請 2024/25 學年「學生資助計劃綜合申請」

請家長於 2024 年 4 月 2 日 (星期二) 之前經 eClass 填妥「家長綜合回條」。

此致

各位家長／監護人



元朗公立中學校長
余國健謹啟

上述通告將上載至本校網頁，歡迎家長瀏覽。

2024 年 3 月 25 日

一、關於更換夏季校服事宜

由即日起至4月19日（星期五），各家長可按天氣情況安排貴子弟更換夏季校服。全校學生須於4月22日（星期一）更換整齊的夏季校服。有關夏季校服的式樣，請遵守學生手冊內相關的規定（第11至13頁或第18至20頁）。

如有疑問，可參閱學生手冊「儀容及校服守則」或於上學日致電2476 2357與班主任聯絡。

二、濕地公園學習之旅（中一、中二適用）

本校中國語文科、地理科及科學科將為中一及中二學生安排濕地公園跨學科學習之旅，增進他們對濕地生態系統的理解，亦讓學生靈活地應用不同學科知識及技能。詳情如下：

日期：	2024年4月12日（星期五）
目的地：	香港濕地公園（天水圍濕地公園路）
集合時間：	下午2:35
集合地點：	本校有蓋操場
解散時間：	下午4:30
解散地點：	香港濕地公園正門，學生自行解散
服飾要求：	整齊運動服
領隊老師：	何祈得老師、梁潔雯老師及中一、中二班主任
活動費用：	全免（由校方資助旅遊巴去程及門票費用）

是次活動屬學校之戶外教育活動，該日亦當視為正常的上學日子，**所有中一及中二學生必需參加**。

上述科組的科任老師會於課堂簡介當日的學習任務，所有學生須完成學習任務及相關工作紙，以便跟進學生的學習成果。

備註：

1. 學校將提供免費去程旅遊巴，由學校到達目的地。
2. 假若當日天氣變壞，活動將改期，而學生將按照星期五第8至9節的安排上課。

如有查詢，請致電2476 2357聯絡何祈得老師或陳偉亮副校長。

三、中三級女子羽毛球課（中三女生適用）

為了提供多元化學習機會，本校體育科將為中三女生安排羽毛球課，詳情如下：

班別	羽毛球課日期	集合時間	解散時間	集合地點	解散地點
3B 及 3C 女生	4 月 17、24 日及 5 月 8 日 (星期三)	上午 11:30	下午 12:40	學校操場	元朗體育館 (元朗馬田路 52 號 元朗文化康樂大樓 3 樓)
3A 及 3D 女生	4 月 17、24 日及 5 月 8 日 (星期三)	下午 2:35	下午 3:45		

備註：

1. 學生須穿着整齊體育服。
2. 學生須自費車資前往活動地點。
3. 如須於活動當天當值的領袖生，請自行安排與其他同學對調當值日期。
4. 如學生因健康情況未能參與羽毛球課，亦須於當天上述時間前往活動地點觀課學習。
5. 如活動當天天氣臨時變壞，以致活動需要取消，領隊教師將在安全情況下安排學生儘快回校。
6. 元朗體育館的查詢電話為 2891 9207。

如有查詢，請致電 2476 2357 與葉婷蔚老師聯絡。


四、網上申請 2024/25 學年「學生資助計劃綜合申請」

2024/25 學年「學生資助計劃綜合申請」即將接受申請，有經濟需要的家庭可向在職家庭及學生資助事務處（下稱學生資助處）遞交「學生資助計劃綜合申請表」，申請學生資助。


學生資助處鼓勵申請人使用電子表格經網上遞交申請。申請人使用電子表格將較使用紙本表格更快獲發資助。持續申請人如在 **2024 年 5 月 31 日（星期五）或之前**遞交電子申請，於遞交時已提供完整的申請資料及證明文件，並符合相關的申請資格及通過入息審查，將約於 2024 年 7 月中起獲發放 2024/25 學年首階段學校書簿津貼及上網費津貼（如適用）。此外，使用電子表格方便及節省時間，申請人可隨時隨地透過電腦或智能電話於網上填寫及遞交申請，以及上載證明文件，無需出門或郵寄表格，節省郵費及影印費。

如家長是持續申請人，將會收到學生資助處發出的「登入碼」，請家長前往學生資助處「電子通」（網址及二維碼列於下表）並以「登入碼」開啟 2024/25 學年已預填了的基本資料的電子申請表格（即預填電子表格），填寫後連同證明文件經網上遞交申請。學生資助處將向已於 2023/24 學年的申請表內表示下一學年需要紙本表格的持續申請人，寄出已填妥個人基本資料的 2024/25 學年紙本預填表格，亦會提供用作網上申請的登入碼，請家長留意。

新申請人亦可於 **2024 年 5 月 2 日（星期四）或之後**前往「電子通」使用電子申請表格。

<p>「學資處電子通－我的申請（學前教育、小學及中學程度資助計劃）」網站 https://ess.wfsfaa.gov.hk/espps</p>	
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此外申請人可前往學生資助處網站瀏覽介紹填寫電子表格的短片。有關的網址及二維碼列於下表。

<p>短片－如何經網上填寫及遞交學生資助計劃綜合申請的電子表格 https://youtu.be/vjtg36iHzlU</p>	
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如需更多資料，請瀏覽學生資助處網頁（<https://www.wfsfaa.gov.hk>）或致電學生資助處 24 小時查詢熱線 2802 2345。

如有疑問，請致電 2476 2357 向何祈得老師查詢。



家長通函第 16 號 – 2023/24

家長綜合回條

敬覆者：

甲部、 本人為_____（_____班）（_____號）之家長，已知悉下列通告詳情：

- 一、 關於更換夏季校服事宜
- 二、 濕地公園學習之旅（中一、中二適用）
- 三、 中三級女子羽毛球課（中三女生適用）
- 四、 網上申請 2024/25 學年「學生資助計劃綜合申請」

此覆

元朗公立中學校長

家長／監護人簽署：_____

家長／監護人姓名：_____

2024 年 3 月 日