



Letter to Parents No. 14 – 2023/24

Dear Parents/ Guardians,

2023/24 February Notice (2)

To have a better understanding of our school's measures and facilitate home-school co-operation, parents please read the following circulars in detail:

- a. 2nd Term Uniform Test
- b. Regulations for Uniform Test
- c. 2nd Term Uniform Test Timetable

The reply slip should be duly completed through eClass on or before 29.2.2024 (Thursday).



Yours faithfully,

IU Kok-Kin
Principal

The notice will be uploaded to our school website for your reference.

23.2.2024

a. 2nd Term Uniform Test

1. The 2nd Term Uniform Test (“UT”) will take place from 20.3.2024 (Wednesday) to 26.3.2024 (Tuesday). Please refer to the attachments for “Regulations” and “Timetable” of the 2nd UT.
2. The test content will be uploaded on 1.3.2024 (Thursday) to
eClass (<http://eclass.ylpss.edu.hk/home/index.php>)
Home -> What’s New
3. During the UT period, school hours will remain as usual. The test session(s) will take place from 8:15 a.m. to 9: 50 a.m.. After the tests, normal lesson time resumes from 10:05 a.m..
4. In no circumstance will the school arrange another uniform test for absentees. Absentees without pre-approved or acceptable reasons will receive zero mark for the paper for which they are absent. An assessed mark will be given in the following situations:
 - (i) Students are absent due to sickness supported by a **doctor’s medical certificate**;
 - (ii) Students are caught in unexpected situations proven by **certified documents or approved by the school**.

This assessed mark is calculated based on the student’s performance in their tests/ daily homework/ Half-yearly examination. The final uniform test mark for the missed paper will be **70%** of the assessed mark.
5. If the Education Bureau has announced the suspension of schools due to adverse weather conditions, such as tropical cyclone, heavy rainstorm, or any other reasons, the tests on that day will be postponed. The subsequent tests timetable will remain unchanged.
6. The 2nd Term results will be calculated based on the Half-yearly Examination (80%) and the 2nd Term Uniform Test & continuous assessments (20%). Parents should be aware of the ratio and encourage students to revise for the tests in advance.

Should you have any queries, please contact Ms. NGAI Hung-ying at 24762357.

b. Regulations for Uniform Test

1. Students are advised to arrive at the Test Centre at least 15 minutes before the commencement of test, i.e.8:15a.m..
2. In normal circumstances, students who arrive 15 minutes after the start of the test may not be permitted to sit for the test. Latecomers will not be given extra time.
3. After entering the Test Centre, students should take their pre-assigned seats or seats assigned by the invigilators.
4. All books, notes and reference materials should be put in the place as instructed by the invigilators.
5. In the Test Centre, students should remain silent at all times and follow the instructions given by the invigilators.
6. Students are not allowed to leave early during the test.
7. Students are not allowed to take away any test materials, including multiple-choice answer sheets, answer sheets, supplementary answer sheets or rough worksheets (both used or blank).
8. If students are not following examination regulations, mark penalty and disciplinary action will be imposed.
9. If found cheating, the student will receive zero mark for the paper and will be subjected to disciplinary action.
10. After the “time is up” announcement is made, students must stop writing.
11. Students should raise their hands to draw the attention of the invigilators if they have a question or need any assistance.

c. 2nd Term Uniform Test Timetable

Form	Lesson Time	Subject (Exam Time)				
		20.3.2024 (Wed)	21.3.2024 (Thur)	22.3.2024 (Fri)	25.3.2024 (Mon)	26.3.2024 (Tue)
S1	8:15-9:05	Mathematics (8:30-9:00)	Chinese Language (8:30-9:00)	Geography (8:30-9:00)	English Language (8:30-9:00)	Normal Lesson
	9:05-9:50	History (9:10-9:40)	Chinese History (9:10-9:40)	Science (9:10-9:40)	Life & Society (9:10-9:40)	
S2	8:15-9:05	Chinese Language (8:30-9:00)	English Language (8:30-9:00)	Life & Society (8:30-9:00)	Mathematics (8:30-9:00)	Normal Lesson
	9:05-9:50	Geography (9:10-9:40)	Science (9:10-9:40)	Chinese History (9:10-9:40)	History (9:10-9:40)	
S3	8:15-9:05	English Language (8:30-9:00)	Chinese Language (8:30-9:00)	Physics (8:30-9:00)	Chemistry (8:30-9:00)	Mathematics <u>(8:35-9:05)</u>
	9:05-9:50	History (9:10-9:40)	Life & Society (9:10-9:40)	Geography (9:10-9:40)	Chinese History (9:10-9:40)	Biology <u>(9:15-9:45)</u>
S4	8:15-9:50	Citizenship and Social Development (8:30-9:30)	Mathematics (8:30-9:20)	English Language (8:30-9:20)	Chinese Language (8:30-9:30)	Normal Lesson
S5	8:15-9:50	English Language (8:30-9:20)	Mathematics (8:30-9:20)	Chinese Language (8:30-9:30)	Citizenship and Social Development (8:30-9:30)	Normal Lesson



Letter to Parents No.14 – 2023/24

Reply Slip

To the Principal of Yuen Long Public Secondary School,

i) I, the parent of _____ (Class: _____)(Class No.: _____), acknowledge the receipt of the following circulars:

- a. 2nd Term Uniform Test
- b. Regulations for Uniform Test
- c. 2nd Term Uniform Test Timetable

Signature of Parent/Guardian: _____

Name of Parent/Guardian: _____

_____.2.2024



家長通函第 14 號 – 2023/24

敬啟者：

2023/24 學年二月份學校安排須知 (二)

為讓家長更了解學校各項措施及促進家校合作，請家長詳閱下列通告：

- 一、 下學期統一測驗
- 二、 統一測驗守則
- 三、 下學期統一測驗時間表

請家長於 2024 年 2 月 29 日 (星期四) 或之前經 eClass 填妥「家長綜合回條」。

此致

各位家長／監護人



元朗公立中學校長
余國健謹啟

上述通告將上載至本校網頁，歡迎家長瀏覽。

2024 年 2 月 23 日

一、下學期統一測驗

1. 下學期統一測驗（下稱「統測」）將於3月20日（星期三）至3月26日（星期二）舉行。隨函附上「統一測驗守則」及「下學期統一測驗時間表」以供垂覽。
2. 各科統測範圍將3月1日（星期四）上載至eClass以下連結：
eClass (<http://eclass.ylpss.edu.hk/home/index.php>)
Home -> What's New（校園最新消息）
3. 統測期間，上學時間照常，測驗節時間由上午8:15至9:50。測驗後，學生將從上午10:05起如常上課。
4. 學生必須出席所編定科目的統一測驗。若學生缺席統測，在任何情況下，校方皆不設補測。若無校方可接納的原因，缺測科目試卷為「零」分。如遇以下情況可向校方申請缺考評估：
(1) 學生因病缺席，並能出示認可醫生所發出的**病假證明文件**；
(2) 學生遇突發事件，並能出示**有效的證明文件**，或提供獲本校接納的資料。
經校方接納，科任老師將按該生日常課業表現/半年試成績給予評估分數，缺考得分為評估分數之**70%**。
5. 統測期間，如因颱風、暴雨或其他因素而教育局宣佈停課，當天的測驗將另訂日期補測，往後的測驗則依照原定日期及時間舉行。
6. 本學期學科成績計算方法為考試分數佔80%，統測及持續評估成績佔20%。請家長留意及督促子女溫習，爭取佳績。

如有查詢，請致電2476 2357聯絡倪紅英老師。

二、統一測驗守則

1. 學生須於測驗前最少15分鐘，即8時15分，到達試場應試。
2. 除特殊情況外，學生遲到超過15分鐘，可能會被取消該科測驗資格。遲到學生將不獲額外測驗時間。
3. 學生必須於指定之座位應考，或聽從監考老師的指示就座。
4. 學生必須把書籍、筆記、抄本等擺放在監考老師指定的位置。
5. 在試場內，學生必須保持肅靜，並聽從監考老師的指示。
6. 在開考後，學生不得離開試場，直至測驗終結。
7. 學生嚴禁將試場供應之物品，如多項選擇試題紙、答案紙、補充答題紙等攜離試場（不論書寫與否，亦須一併交回）。
8. 若學生在統測期間不遵守考試規則，除須接受紀律處分外，該考卷或會被扣減分數。
9. 若學生在統測時作弊，除該考卷獲評為「零」分外，還須接受紀律處分。
10. 監考老師宣佈測驗終結後，各學生不得繼續作答。
11. 學生在測驗時遇到任何問題，請舉手向監考老師示意，尋求協助。

三、下學期統一測驗時間表

級別	課堂時間	科目 (答卷時間)				
		3月20日 (星期三)	3月21日 (星期四)	3月22日 (星期五)	3月25日 (星期一)	3月26日 (星期二)
中一	8:15-9:05	數學 (8:30-9:00)	中文 (8:30-9:00)	地理 (8:30-9:00)	英文 (8:30-9:00)	上課
	9:05-9:50	歷史 (9:10-9:40)	中史 (9:10-9:40)	科學 (9:10-9:40)	生活與社會 (9:10-9:40)	
中二	8:15-9:05	中文 (8:30-9:00)	英文 (8:30-9:00)	生活與社會 (8:30-9:00)	數學 (8:30-9:00)	上課
	9:05-9:50	地理 (9:10-9:40)	科學 (9:10-9:40)	中史 (9:10-9:40)	歷史 (9:10-9:40)	
中三	8:15-9:05	英文 (8:30-9:00)	中文 (8:30-9:00)	物理 (8:30-9:00)	化學 (8:30-9:00)	數學 (8:35-9:05)
	9:05-9:50	歷史 (9:10-9:40)	生活與社會 (9:10-9:40)	地理 (9:10-9:40)	中史 (9:10-9:40)	生物 (9:15-9:45)
中四	8:15-9:50	公民與 社會發展 (8:30-9:30)	數學 (8:30-9:20)	英文 (8:30-9:20)	中文 (8:30-9:30)	上課
中五	8:15-9:50	英文 (8:30-9:20)	數學 (8:30-9:20)	中文 (8:30-9:30)	公民與 社會發展 (8:30-9:30)	上課



家長通函第 14 號 – 2023/24

家長綜合回條

敬覆者：

甲部、本人為_____（_____班）（_____號）之家長，已知悉下列通告詳情：

- 一、 下學期統一測驗
- 二、 統一測驗守則
- 三、 下學期統一測驗時間表

此覆

元朗公立中學校長

家長／監護人簽署：_____

家長／監護人姓名：_____

2024 年 2 月 日